**Annex 14: checklist on compliance with visibility rules**

|  |  |
| --- | --- |
| Project name & acronym |  |
| Project reference number |  |
| Project officer |  |
| Title of call for subgrant proposals |  |
| Project beneficiary managing the sub-grant scheme |  |

|  |  |  |
| --- | --- | --- |
| Checks | Yes/No N.A. | Comments |
| Does the project beneficiary? |
|  | Include the ENI CBC and programme visibility requirements in the sub-grant contract? |  |  |
|  | Inform the sub-grantees of the visibility requirements in the implementation manual, info sessions or any other appropriate means? |  |  |
|  | Check the compliance of visibility requirements as part of the administrative checks? |  |  |
| Do the sub-grantees respect the requirements of the [Commission guidance](https://ec.europa.eu/international-partnerships/comm-visibility-requirements_en) mentioned in article 79.3 of the ENI CBC Implementing Rules?[[1]](#footnote-1) |
|  | Do they use the common branding (EU flag, programme logo, etc.) in public web-sites, social media, documents, audio-visual productions and promotional material? |  |  |
|  | Do they use the disclaimer in all publications (either electronic or on paper) |  |  |
|  | Do they use the common branding in trainings, public events and meetings (use of EU flag, common branding in roll-ups and materials, etc.)? |  |  |
|  | Do they mention the programme EU-funding in all press releases and conferences? |  |  |
|  | Do they use the common branding in all equipment purchased? |  |  |
| Do the sub-grantees respect the specific programme requirements on visibility, as stated in the grant contract and programme visibility manual? |
|  | <insert specific programme requirements> Add as many rows as necessary |  |  |

<Place>, <date> Prepared by <name of person who filled-in the checklist>

 Signature

1. These checks may be carried out on a sample basis [↑](#footnote-ref-1)